

ACT Basic Training 05/08/2009

OFFICIAL ANNOUNCEMENT & REGISTRATION INFORMATION ACT Basic Training – May 8, 2009

PURPOSE: The ACT Basic Training is designed to help staff who are new to Assertive Community Treatment to deepen their understanding of the philosophy, structure, and skills needed to successfully implement the ACT Model. This introductory training focuses primarily on the basic tenets of ACT in terms of the philosophy of recovery and the structure and processes of the Team. Skills are identified but not addressed in depth.

While this training is geared toward the direct service staff and does not include issues from a managerial perspective, supervisors of Team Leaders have found it very helpful to have a working knowledge of what the team is supposed to do.

DATE & TIME: May 8, 2009 from 9:30 am to 4:30 pm. (Registration will start at 9:00 am)

Training Date:	Registration Deadline:
May 8, 2009	April 24, 2009

LOCATION:

The training(s) will be held at the Greenwood Public Library, Room A, Greenwood, Indiana.

AUDIENCE SIZE: The audience size is limited to work more closely with attendees. This training is offered quarterly.

Maximum capacity:

To allow the training to be more helpful and effective and for the trainers to work more closely with attendees, attendance will be capped at the first 30 who register. Please note however that ACT Basic Training (same content and schedule) will be held at multiple times during the year for new teams, new additions to established teams, and staff who were not able to register/attend any given training session.

Minimum required audience size to hold training:

In the event that there are fewer than 10 individuals registered for any given set of training dates at the time of the registration deadline, we have the right to cancel that particular month's training. (Exercises, etc. will be hindered with too small of a group.) Those who anticipated attending and submitted a registration form will be notified as soon as possible and allowed to register for future training.

TRAINING/SITE CANCELLATIONS

We reserve the right to cancel a particular training and/or a site if the minimum audience size is not attained. You will be notified on or shortly after the deadline for registration (usually about 2 weeks prior to the training).

TRAINING FEES:

In-State Individuals(Indiana): FREE (must be registered)

Out of State Individuals: We welcome those interested from outside of our state to participate! Since the ACT Training is funded by the State, we require a \$200 fee.

Process:

1. Complete online registration.
2. Contact Nancy Allen nanallen@iupui.edu, (317) 988-4189, fax: (317) 988-2719 for billing arrangements prior to training. (There will be an additional \$25.00 charge if you have not made prior arrangements. No payment can be accepted on-site.)

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FOOD/REFRESHMENTS: Break service and lunch will NOT be provided. There are multiple food venues in the vicinity. You are welcome to bring your own coffee or snacks. We appreciate your understanding.

SCHEDULE:

May 8, 2009	
9:00 a.m.- 9:30 a.m.	Sign-in
9:30 a.m.- 4:30 p.m.	Training

HOW TO REGISTER: Those interested in attending the training must submit the OFFICIAL REGISTRATION from this site. If you need assistance in registering, please contact Nancy Allen (317-988-4189 or ACTCtr@iupui.edu) at the ACT Center of Indiana.

REGISTRATION CANCELLATION: If for some reason you need to cancel your registration, please contact Nancy Allen (317-988-4189 or ACTCtr@iupui.edu) at the ACT Center of Indiana as soon as possible so that those on the waiting list may be allowed to attend.

DIRECTIONS/MAPS: Please use google or mapquest to get directions to the training location at:

Greenwood Public Library
310 S. Meridian
Greenwood, IN 46143
(317) 881-1953

HOTEL INFORMATION: Hotel information is available on request.

CERTIFICATE OF ATTENDANCE: Please be on time and plan to attend and participate in the entire training event. Tardiness and leaving early will be noted, and each infraction will result in a deduction of 1 hour attendance/CEU at minimum.

Note that a certificate of attendance may be appropriate for those needing letters for certification such as a substance abuse counselor.

The ACT Center of Indiana has been approved to provide CEU hours by the Indiana Social Worker, Marriage and Family Therapist, and Mental Health Counselor Board and the Indiana State Psychology Board due to/through its affiliation with Indiana University-Purdue University Indianapolis (IUPUI), an accredited university. Licenses for which we can provide CEUs at this time are: LSW, LCSW, LMFT, LMHC, and Psychologist.

(NOTE: At this time, we are NOT approved as a provider of CEUs by any other Indiana licensing boards or licenses OUTSIDE OF LSW, LCSW, LMFT, LMHC, and Psychologist.)

ACT CONSULTANT/TRAINERS:

David McClow, M.Div., LCSW, LMFT
Jennifer Wright, LCSW

CONTACT FOR QUESTIONS:

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